

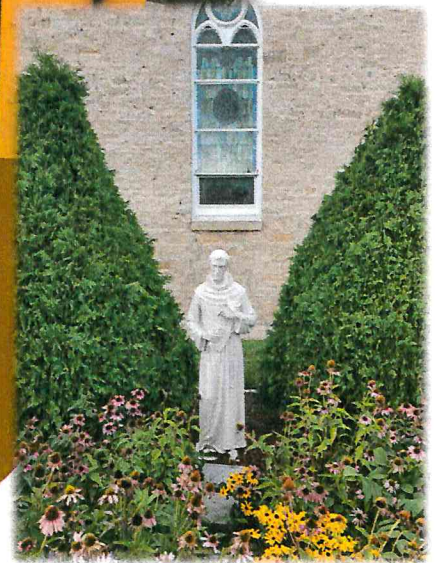
IMMACULATE CONCEPTION – ST. MARY PARISH



# ANNUAL REPORT

## Fiscal Year

### 2022-2023



Rev. Daniel J. Schuster, STL

Pastor

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# MISSION STATEMENT

*Strengthened by the Holy Mass and filled with devotion  
to the Blessed Mother, we are a parish of faithful Catholic disciples.  
Our supportive family desires to bring people to the beauty of knowing, loving,  
and serving Jesus Christ our Lord!*

## Parish Data

During the 2022-2023 fiscal year, our parish witnessed:

- 479 Registered Units (Families or Individuals)
  - Parish membership is defined as attending Mass and placing at least \$1.00 in the collection every two years with your name on
- 380 Financially Contributing Units 100\$+ per annum
- Average Contribution per unit was \$903.96 based on all registered families or individuals, and \$1,136.82 based solely on contributing families or individuals.
  - A key to future success is a 5% tithe per person/family, or at least a minimum gift of \$650 per person, or \$1,300 per family.
- Online Giving was \$102,760.04
- 34 Infant Baptisms
- 11 Marriages
- 0 Adults who were initiated into the Catholic Faith
- 17 First Communions
- 13 Confirmations
- 21 Funerals and/or Burials
- 182 CCD Students for 2023/2024
- 74 Students in School

## Eucharistic Revival

“I am the living bread that came down from heaven; whoever eats this bread will live forever; and the bread that I will give is my flesh for the life of the world” (Jn 6:51). The Liturgy and specifically the Eucharist is the source and summit of our Catholic faith. Every activity of our parish ought to flow from the altar and lead back to the altar. This includes school, CCD, meetings, outreach, and everything under the sun. Our parish made a bold statement in 2022-2023 by obtaining one of the most beautiful and dignified tabernacles in the Green Bay Diocese. The focus of this past year was “silence”. The Catholic Church is calling for a Eucharistic Revival! This means more visits to the Blessed Sacrament, deeper conversations with Jesus, more intimacy in prayer, increased frequency of Confession, and more reverence for the Real Presence. I, Fr. Schuster, believe that this movement is underway in our parish. As we move forward, let us keep the Eucharistic Revival at the center of all our activities.

# FINANCIAL SUMMARY

	Total Revenue	Total Expense	Net Surplus (Deficit)
Parish Life & Administration	\$679,777	\$279,445	\$400,332
School	\$543,277	\$874,157	\$(330,880)
Religious & Adult Education	\$13,675	\$10,130	\$3,545
<b>Total Fiscal Year 2023</b>	<b>\$1,236,729</b>	<b>\$1,163,732</b>	<b>\$72,997</b>
<b>Total Prior Year 2022</b>	<b>\$1,062,454</b>	<b>\$945,623</b>	<b>\$116,831</b>

The above financial summary includes only the main parish operations. The school's deficit is subsidized by the parish. 38% of the school's budget comes from the parish, and 70 cents of each collection dollar assists the school. We received the Employee Retention Credit from the government which was also a big help this past year. We set aside \$100,000 in short-term CD's at a high rate. It is important that our increased faith-giving keeps up with the inflation rate and reaches an overall goal of 5% of income tithing. This will allow us to continue to offer competitive wages and benefits for our Catholic School and increase the ministry of the parish. This past year we were assisted by Dcn. Chuck Agnew and Eileen Agnew. The Diocese of Green Bay subsidized their work with a \$20,000 grant. In their absence, we are called to keep in increasing our ministry outreach with the Eucharistic Revival in mind.

**One by One Money Parish Portion Available 10/15/2023:      \$107,638**

**One by One Money Already Used Last Fiscal Year:              \$71,538**

## Consolidation of Accounts

Back when the parish was strapped for cash, various bank accounts were opened to make sure that we were not spending money that we did not have. This is no longer needed and we need to simplify our accounting procedures. Therefore, the Mass Stipend Account was closed and was moved to the balance sheet for tracking. This does not affect the practice of having a Mass said in any way. Back when the HUG (Helping Us Grow) Fund was started, it was designated as an overall parish/school improvement fund. Through this fund, you put a new roof on the church building. Over the years, funds from HUG fundraising and the aluminum can exchange were mostly used for school technology and mostly used up. Now we are funding improvements with other initiatives, so the HUG Fund was closed. From now on, money from aluminum cans and loose collection change will simply help the school. Home & School closed their Savings Account because it too was unnecessary.

## Capital Improvements

Let's look back at all of the ways we have enhanced the beauty and the functionality of our parish over this past year. We installed new doors on our school using *one by One* funds. With the help of Home & School and the Christian Mothers, we installed a new phone system in the school. The backs of the chairs in church were replaced. A brand new lighting system was installed for our steeple. Our new tabernacle arrived and was installed after the high altar was modified (*one by One funds*). We also obtained a new and beautiful ciborium to house the Eucharist inside of the tabernacle. A parishioner also bought a new vestment (chasuble) for use on Holy Days. Our cemetery driveway lanes were treated with another coat of asphalt protectant. The columbarium was completed and landscaped. Our school was also re-landscaped over the summer thanks to Home & School. We needed a new heating/cooling unit in the church hall. Because of tithing, when we needed something unexpected like this new heating/colling unit, we were financially prepared!

In the current year, we are looking forward to new cabinets in school. This fall, the fascia and eavestroughs on the church will be wrapped with aluminum. A new welcome counter will be installed in the church hall. The church parking lot will have some cracks repaired. A t-coil hearing aid loop will be installed in the church. We will be having a big conversation about some kind of building project for the rectory and parish offices.

## Our Culture for Flourishing

**Faith Forward**  
**Radiating Effects of Discipleship**  
**Knowledge Leads to Love**  
**Transparency Yields Trust**  
**Impressive Impressions**

## Footnotes to Financial Statements on Following Page:

<sup>1</sup>COF Breakfast, Christian Mothers Fall Dinner, SCRIP

<sup>2</sup>Memorials, Bequests, Stock Donations, In-Kind Work, Other

<sup>3</sup>Votives, Hall Rent, Priest Wages from Holy Trinity, Interest, Flower Donations

<sup>4</sup>Hall Rent, Investments, Principal Wages from Holy Trinity, Cook's Wages from Kitchen, Aluminum Cans

<sup>5</sup>Wine/Hosts, Missalettes, Candles, Organist, and Décor

<sup>6</sup>Printing, Postage, Phone/Internet/Website, Bookkeeping

<sup>7</sup>Utilities, Snow Removal, Supplies, Building Improvements

<sup>8</sup>Accounting, Audit, background checks, recruitment of employees, memberships

<sup>9</sup>Textbooks, Computers, Transportation, Other

# FINANCIAL STATEMENTS

## Income Statement

### Revenues

Parish Activities	2023	2022
Parish Envelopes/Online/Special Envelopes	\$431,368	\$422,667
Parish Loose Offertory	\$42,999	\$45,367
Mass Stipends, Stole Fees	\$8,880	\$8,935
Special Projects/Needs	-	\$4,299
Net Fundraising Activities <sup>1</sup>	\$43,486	\$35,730
Unrestricted <sup>2</sup>	\$52,931	\$45,595
Restricted & One by One	\$69,885	\$9,868
Other Revenue <sup>3</sup>	\$30,228	\$25,348
Religious Education	\$13,675	\$12,198
<b>School Activities</b>		
Tuition	\$179,062	\$189,163
SMASH	\$13,565	\$8,613
School Choice	\$113,387	\$104,200
Fees	\$1,450	\$1,303
Fundraisers, SCRIP, & Lumen Christi	\$7,313	\$3,281
Refunding Programs & Outside Parishes	\$5,810	\$4,130
Unrestricted	\$25,250	\$5,996
Restricted Grants & Donations	\$44,504	\$43,327
Other Revenue <sup>4</sup>	\$90,605	\$51,775
Home & School Donations	\$62,332	\$40,661
<b>Total Revenues</b>	<b>\$1,236,729</b>	<b>\$1,062,454</b>

### Expenses

Parish Activities	2023	2022
Clergy Wages & Benefits, Visiting Priests, LEO	\$74,939	\$69,559
Other Employee Wages, Benefits, Taxes	\$62,227	\$32,307
Insurances	\$9,149	\$8,465
Liturgical Supplies & Services <sup>5</sup>	\$18,278	\$18,642
Admin Supplies & Services <sup>6</sup>	\$21,002	\$19,556
Buildings & Grounds & Improvements <sup>7</sup>	\$68,207	\$19,407
Diocesan Assessments	\$25,643	\$23,156
Religious Education Expenses	\$10,130	\$7,859
<b>School Activities</b>		
Wages, Benefits, Taxes	\$669,414	\$613,543
Insurances	\$26,261	\$21,667
Professional Services <sup>8</sup>	\$30,292	\$29,434
Teaching Supplies, Activities, and Services <sup>9</sup>	\$34,280	\$28,593
Buildings & Grounds & Improvements	\$97,340	\$42,427
Office Supplies, Communications, Staff PD	\$13,324	\$9,516
Bad Debt, Depreciation, Interest, Donations	\$3,245	\$1,492
<b>Total Expenses</b>	<b>\$1,163,732</b>	<b>\$945,623</b>
<b>Net Income</b>	<b>\$72,997</b>	<b>\$116,831</b>

# BALANCE SHEET 6/30/23

## Assets

### Current Assets

	6/30/2023	6/30/2022
Parish Checking, Savings	\$250,684	\$288,708
School Related Accounts (SCRIP, HUG, Lunch)	\$42,908	\$41,363
Parish CD's	\$101,134	\$0.00
Home & School Accounts	\$84,757	\$80,797
Cemetery Checking	\$20,397	\$27,043
Scrip Inventory	\$10,394	\$8,823
Prepaid Expenses	\$893	\$2,792
Check Dispute	\$2,312	-----
Accounts Receivable	-----	-----

### Fixed Assets

Land & Improvements - Parish	\$75,312	\$75,312
Land & Improvements - Cemetery	\$25,871	\$25,871
Land Improvements – School	-----	\$24,500
Building & Improvements - Parish	\$123,976	\$123,976
Building & Improvements - School	\$67,674	\$47,129
Furniture & Equipment - Parish	\$66,372	\$66,372
Furniture & Equipment - School	\$82,306	\$90,270
Accumulated Depreciation	(\$38,649)	(\$24,191)

### Other Assets

Perpetual Care Funds - Cemetery	\$93,256	\$87,451
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<b>Total Assets</b>	<b>\$1,009,555</b>	<b>\$966,216</b>
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## Liabilities & Equity

### Current Liabilities

	6/30/2023	6/30/2022
Accounts Payable	(\$10,732)	(\$558)
Accrued Salaries, Taxes	\$55,115	\$49,218
Deferred Revenue & Restricted Contributions Parish	\$1,550	-----
Deferred Revenue & Restricted Contributions School	\$63,797	\$44,011
Perpetual Care - Cemetery	\$93,256	\$87,451
Long-Term Liabilities	-----	\$5,000

<b>Total Liabilities</b>	<b>\$202,985</b>	<b>\$185,121</b>
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### Equity

Retained Earnings	\$747,991	\$645,989
Net Income	\$58,578	\$135,107

<b>Total Liabilities &amp; Equity</b>	<b>\$1,009,555</b>	<b>\$966,216</b>
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*Remember, O most gracious Virgin Mary, that never was it known that anyone who fled to thy protection, implored thy help, or sought thine intercession was left unaided!*

# ANNUAL REPORT 2022-2023

COMBINED ENTITIES:  
ST. MARY CEMETERY, LUXEMBURG  
SACRED HEART CEMETERY, SCARBORO  
ST. AMAND CEMETERY, WALHAIN

Check Book Balance on 7/1/22: \$27,042.90

Cashed Check from Previous FY (\$0.00)

**INCOME**

Sales of Graves \$4,925.00

Sales of Columbarium Spots \$4,800.00

Donations \$0.00

Land Rent \$150.00

Interest \$74.13

**Total Income: \$9,949.13**

**EXPENSES**

Perpetual Care Payments \$2,431.25

Veteran's Memorial Light Bill \$348.29

Lawn Care + Gas + Snow Removal \$3,823.80

Asphalt Coating \$3,150.00

Insurance \$354.00

Final Columbarium Payment \$6,486.89

**Total Expenses: \$16,594.23**

Uncashed Checks at end of FY \$(78.80)

Checkbook Balance on 6/30/23 \$20,476.60

**Net Gain/Loss \$ (6,566.30)**

**PERPETUAL CARE INFORMATION**

Raymond James Balance 6/30/23: \$93,255.78 (Net Change +\$5,805.01)

St. Mary Principal (Untouchable): \$36,414.50

St. Mary Interest (Available): \$47,352.28

Walhain Principal (Untouchable): \$3,125.00

Walhain Interest (Available): \$4,063.65

Sacred Heart Principal (Untouchable): \$1,000.00

Sacred Heart Interest (Available): \$1,300.37

**CHRISTIAN MOTHERS - WOMEN'S SOCIETY REPORT**

**Fiscal Year 2022-2023**

<b>Begining Balance in Checking Account - 7/1/2022</b>	<b>\$ 15,631.69</b>
Membership Dues	\$ 1,190.00
Bake Sale	\$ 2,509.00
Mother/Daughter Breakfast	\$ 294.75
Fall Dinner & Raffles 2022	\$ 38,805.00
Memorial Donations	\$ 650.00
Bible Study	\$ 726.93
Ladies Night Out	\$ 640.00
Interest Earned	\$ 53.19
Donation Knights of Columbus - Fr. Colle Ordination Picnic	\$ 250.00
Donation Fr. Tipps' Ordination Reception	\$ 25.00
Fall Dinner Donations 2023	\$ 650.00
<b>Total Deposits</b>	<b>\$ 45,793.87</b>
Diocesan Dues - Christian Mothers	\$ 84.50
Pizza CM/WS Meeting	\$ 127.93
Fall Dinner & Raffles 2022	\$ 5,433.44
Fall Dinner 2023	\$ 25.00
Mass Stipends	\$ 70.00
Office Supplies	\$ 274.27
Christmas Gifts for Priest, Deacons & Parish Staff	\$ 400.00
GB DCCW Raffle Tickets	\$ 100.00
Scholarships	\$ 2,400.00
Donation to Parish	\$ 34,000.00
Donation Phone System to School	\$ 6,000.00
Mother/Daughter Breakfast	\$ 288.60
Bible Study	\$ 877.85
Christmas Potluck	\$ 143.95
Ladies Night Out	\$ 700.00
Lights Before Christmas Night	\$ 263.00
Mass, Candles, & Reception for Living & Deceased CM/WS Members	\$ 136.00
May Crowning Flowers & Gifts for Girls	\$ 85.47
Membership Pin & Booklet New Members	\$ 430.50
Picnic Expense for Fr. Colle's Ordination Picnic	\$ 377.98
Donuts for Fr. Tipps' Ordination Breakfast	\$ 48.00
Rosaries & Books on Praying the Rosary	\$ 169.00
Spring Fling Donation	\$ 983.16
<b>Total Expenses</b>	<b>\$ 53,418.65</b>
<b>Ending Balance in Checking Account - 6/30/2023</b>	<b>\$ 8,006.91</b>
Bank of Luxemburg Checking Account Balance as of 6-30-2023	\$8,031.91
Outstanding Checks as of 6-30-2023	
6/22/2023 3233 Dept of Administration-Gaming	\$25.00
Total Outstanding Checks	\$25.00
Bank Reconciliation Balance as of 6-30-23	<u>\$8,006.91</u>

The Christian Mothers/Women Society had a very fruitful year. We offered prayer before our meetings, held a Bible Study of the Holy Mass, in October prayed the rosary with the 7<sup>th</sup> grade CCD students, and celebrated a special mass in November for living and deceased members with special remembrance of those that left us the past year. With wonderful cooperation of parish members, the parish fall dinner which we organize was a great success as well as our bake sale in which proceeds go toward scholarships for qualified graduating seniors. We reflected on the Advent season with "Light Before Christmas" lit by candles only sharing meditation, food, and drink. At our Christmas potluck we received new members into the society. Together in May, members attended Sunday mass and May crowning of our Blessed Mother followed by a mother/daughter/women breakfast. In July, 2022, we assisted in celebrating Fr. Michael Colle's ordination with a picnic after a mass at St. Mary. Fr. Simon Tipps celebrated Mass at St. Mary in June 2023, in which we held a small reception for him. Other activities included "Ladies Night Out", an ice cream social and pizza party. It was a great year thanks to all!



# HOLY NAME SOCIETY

## ANNUAL REPORT

FISCAL YEAR 2022-2023

Check Book Balance on 7/1/22:	\$2,919.13
Uncleared Checks on 7/1/22:	\$455.58
Net Balance on 7/1/21:	\$2,463.55

### *INCOME:*

Chili Sale 11/17/21	\$1,455.00
Dues	\$134.00
Interest	\$8.45
<i>Total:</i>	<u>\$1,597.45</u>

### *EXPENSES:*

Ordination Gift	(\$500.00)
Mulch for Church	(221.55)
Chili Sal	(\$505.99)
Masses	(\$20.00)
Christmas Lights for Church	(\$887.36)
<i>Total</i>	<u>\$(2,134.90)</u>

Uncleared Checks 6/30/23	\$0.00
Checkbook Balance on 6/30/23	\$2,381.68

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ST. Mary's Hot Lunch Report  
July 1, 2022 – June 30, 2023

Beginning Balance 7/1/2022	<b>\$20,356.83</b>
RECEIPTS:	
Lunch Sales	33,956.92
Government Aid – Federal	24,575.92
State Aid	544.67
Ala Carte, 4K, Kindergarten Milk	1007.60
Adult Lunches	2,398.50
Other, Christian Mother Supplies, Interest, KC milk	453.87
School Choice Payments	<u>113,386.50</u>
Total Receipts:	<b>\$176,323.98</b>
EXPENSES:	
Wages	27,077.19
Food	15,799.44
Purchased Services	867.80
Equipment	0
Supplies	2,093.50
CM Supplies, KC milk	342.61
School Choice Payments	<u>113,386.50</u>
Total Expenses:	<b>\$159,567.04</b>
Checkbook Balance 6/30/2023	<b><u>\$37,113.77</u></b>

# HOME & SCHOOL

ANNUAL REPORT  
FISCAL YEAR 2022-2023

## ***INCOME:***

Amazon Smiles	\$498.24
Fundraiser Opt-Out	\$1,800.00
Interest	\$296.06
Pizza Sales	\$10,398.55
Papa Murphy	\$55.00
Butter Braids	\$5,988.00
Bake Sale	\$1,327.00
Cake Walk	\$1,145.30
Spring Fling	\$67,977.00
Donations	\$1,010.00
Fruit Sale	\$7,340.00
Reading for Education	\$1,112.11
Red Barn	\$514.00
Other	\$100.58

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## ***EXPENSES:***

Fundraising Expenses, Admin & Projects (i.e. landscaping)	\$40,742.32
School Donations	\$54,530.25

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## ***SUMMARY:***

Starting Balance 7/1/2022	\$80,703.92
Checkbook Balance on 6/30/2023	\$84,756.70

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<b>St Mary Parish, Luxemburg</b>			
<b>SCRIP Profit &amp; Loss</b>			
July 2022 - June 2023			
	Jul 2022 - Jun 2023	Jul 2021 - Jun 2022 (PY)	
<b>Income</b>			
<b>438 SCRIP REVENUE</b>			
438.401 SCRIP Revenue	160,567.21	196,289.96	
<b>Total 438 SCRIP REVENUE</b>	<b>\$ 160,567.21</b>	<b>\$ 196,289.96</b>	
<b>Total Income</b>	<b>\$ 160,567.21</b>	<b>\$ 196,289.96</b>	
<b>Cost of Goods Sold</b>			
<b>538 SCRIP EXPENSE</b>			
538.401 SCRIP Expenses	158,457.47	186,605.42	
538.402 Scrip Expense (from Inventory Adjustment)	-1,569.69	-235.79	
<b>Total 538 SCRIP EXPENSE</b>	<b>\$ 156,887.78</b>	<b>\$ 186,369.63</b>	
<b>Total Cost of Goods Sold</b>	<b>\$ 156,887.78</b>	<b>\$ 186,369.63</b>	
<b>Gross Profit</b>	<b>\$ 3,679.43</b>	<b>\$ 9,920.33</b>	
<b>Expenses</b>			
<b>900 Other Expenses</b>			
<b>930 DONATIONS &amp; GRANTS</b>			
930.401 SCRIP Payment Grants	9,750.58	7,399.58	
<b>Total 930 DONATIONS &amp; GRANTS</b>	<b>\$ 9,750.58</b>	<b>\$ 7,399.58</b>	
<b>Total 900 Other Expenses</b>	<b>\$ 9,750.58</b>	<b>\$ 7,399.58</b>	
<b>Total Expenses</b>	<b>\$ 9,750.58</b>	<b>\$ 7,399.58</b>	
<b>Net Operating Income</b>	<b>-\$ 6,071.15</b>	<b>\$ 2,520.75</b>	
<b>Net Income</b>	<b>-\$ 6,071.15</b>	<b>\$ 2,520.75</b>	
<b>St Mary Parish, Luxemburg</b>			
<b>SCRIP Balance Seet</b>			
As of June 30, 2023			
		<b>Total</b>	
	<b>As of Jun 30, 2023</b>	<b>As of Jun 30, 2022 (PY)</b>	
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
<b>105 SCHOOL CHECKING &amp; SAVINGS</b>			
105.406 Scrip Account	4,117.36	11,758.20	
<b>Total 105 SCHOOL CHECKING &amp; SAVINGS</b>	<b>\$ 4,117.36</b>	<b>\$ 11,758.20</b>	
<b>Total Bank Accounts</b>	<b>\$ 4,117.36</b>	<b>\$ 11,758.20</b>	
<b>Other Current Assets</b>			
<b>140 OTHER CURRENT ASSETS</b>			
140.401 SCRIP Inventory	3,036.45	1,466.76	
<b>Total 140 OTHER CURRENT ASSETS</b>	<b>\$ 3,036.45</b>	<b>\$ 1,466.76</b>	
<b>Total Other Current Assets</b>	<b>\$ 3,036.45</b>	<b>\$ 1,466.76</b>	
<b>Total Current Assets</b>	<b>\$ 7,153.81</b>	<b>\$ 13,224.96</b>	
<b>TOTAL ASSETS</b>	<b>\$ 7,153.81</b>	<b>\$ 13,224.96</b>	
<b>LIABILITIES AND EQUITY</b>			
<b>Liabilities</b>			
<b>Total Liabilities</b>			
<b>Equity</b>			
320 RETAINED EARNINGS	17,242.01	14,721.26	
Net Income	-6,071.15	2,520.75	
<b>Total Equity</b>	<b>\$ 11,170.86</b>	<b>\$ 17,242.01</b>	
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 11,170.86</b>	<b>\$ 17,242.01</b>	