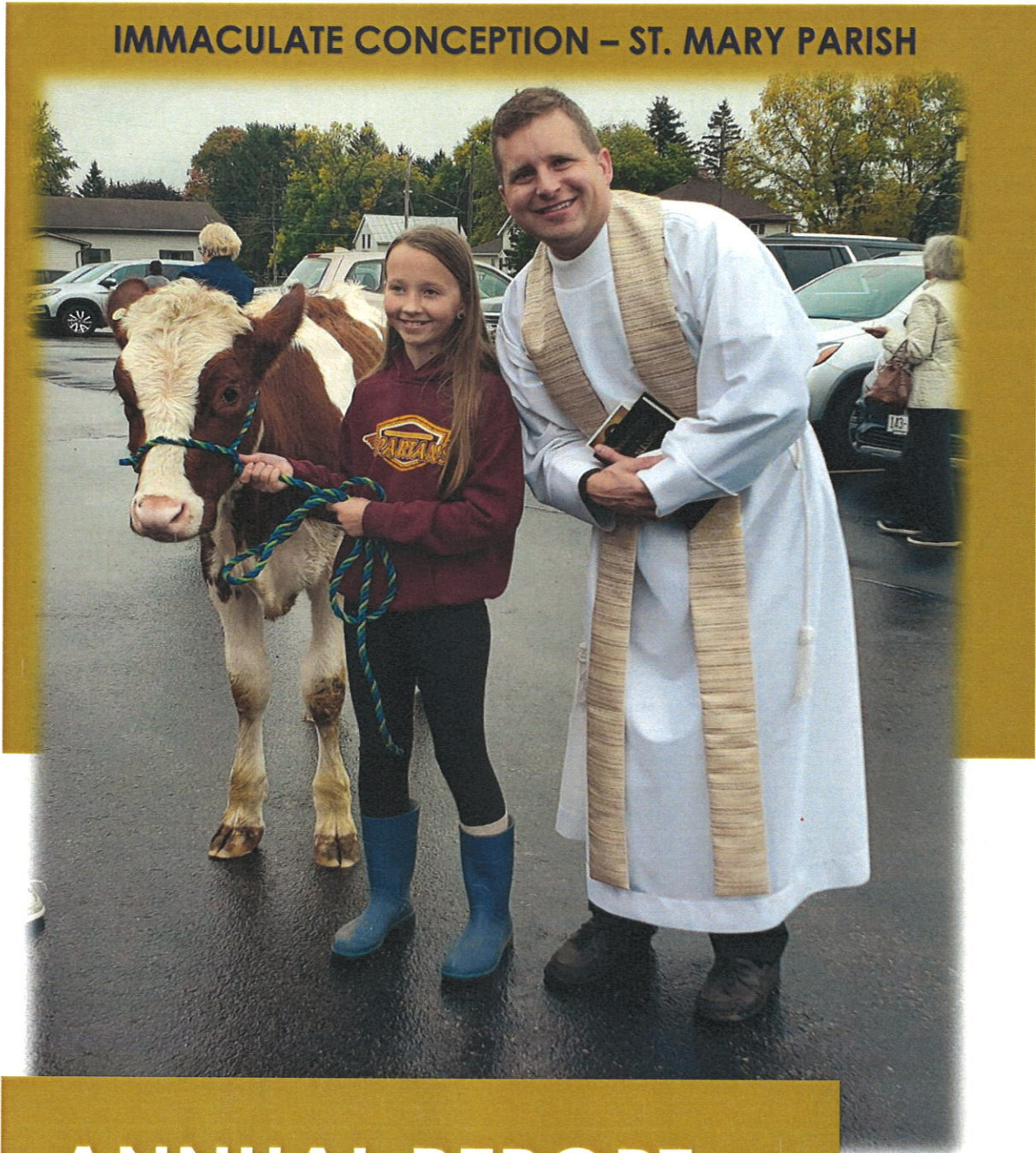


IMMACULATE CONCEPTION – ST. MARY PARISH



**ANNUAL REPORT
FY 2020-2021**

Rev. Daniel J. Schuster, STL

Pastor

fatherschuster@stmarysluxemburg.org
parishoffice@stmarysluxemburg.org
www.stmarysluxemburg.org

920.845.2056
1412 Main St
Luxemburg, WI 54217

MISSION STATEMENT

*Strengthened by the Holy Mass and filled with devotion
to the Blessed Mother, we are a parish of faithful Catholic disciples.
Our supportive family desires to bring people to the beauty of knowing, loving, and serving
Jesus Christ our Lord!*

Pulling Together as a Family

The most significant event of this past year was the loss of our own Fr. Milton Suess. His legacy of teaching, preaching and devotion should not be forgotten. Fr. Suess has given you all a path to holiness that is tried and true. You are his legacy. With his passing, I will continue to work to fill the voids he left in the ministry of teaching, but it is impossible to do all that he did with the changing needs of two parishes and schools. Our greatest need is to discover the gifts and talents of our parishioners and put them into action. This is job for the Holy Spirit! With a culture of discernment, God will make known how to best move forward.

Our parish also moved out of the COVID-19 confusion. The threat is not over, but our way of being together and providing for the parish and school has been an example to other parishes. Our fundraisers were crowded but safe, and they outperformed all previous years. You are to be commended for coming together for the cause of the mission and making it all happen. We need to continue to invite people into life-in-Christ in the Catholic Church through peer-to-peer contact until everyone has returned to Sunday worship

Parish Data

During the 2020-2021 fiscal year, our parish witnessed:

- 495 Registered Units
- 418 Financially Contributing Units 100\$+ per annum
- Average Family Contribution (AFC) \$973.59, which is only up 3 dollars per giving unit.
 - A key to future success is 5% tither per person/family, or at least a minimum gift of \$650 per person, or \$1,300 per family.
- 19 Infant Baptisms
- 12 Marriages
- 0 Adults who were initiated into the Catholic Faith
- 13 First Communions **some were deferred to the fall due to COVID**
- 0 Confirmations
- 22 Funerals and/or Burials
- We maintain 1 seminarian studying for the Holy Priesthood
- 13 New Families
- 182 CCD Students for Current Year 2021/2022

FINANCIAL SUMMARY

	Total Revenue	Total Expense	Net Surplus (Deficit)
Parish Life & Administration	\$613,159	\$177,405	\$435,754
School	\$439,319	\$756,436	\$(317,150)
Religious & Adult Education	\$11,367	\$7,167	\$4,200
Total 2021	\$1,063,846	\$941,008	\$122,804
Total Previous Year:	\$1,028,175	\$953,349	\$74,826

The above financial summary includes only the main parish operations. The other parish departments or groups have included a summary of their finances as an addendum to this report. There are other accounts to be aware of that do not provide an annual report in this document:

Mass Stipend Hold Account Balance as of 6/30/2021: \$1,737.40

HUG Technology Fund Beginning Balance 7/1/2020: \$8,727.78

HUG Technology Fund Ending Balance 6/30/2021: \$9,693.52

ESSER & EANS Funding

Not included in our financials is fact that during the COVID-19 crisis, we received government grants that offset the increased cost of cleaning materials and learning supplies that were helpful during the COVID pandemic. The combined total of these grants was around \$50,000. Our school received multiple curriculum updates, and they will be receiving all new flat-screen interactive screens for learning. These grants do not need to be paid back and we benefited from this resource. Our school continues to provide a top-notch learning environment and is ready if something similar (God forbid) happens in our country again.

Parish Projects

Our parish installed a beautiful new confessional this past year so people can encounter the mercy of God in a spacious, bright, private, and holy environment. We also replaced the asphalt apron around the school which was crumbling into pieces. Through some donations *in memoriam*, we were able to restore two complete sets of altar candles and numerous chalices so that God may be worshipped in proper beauty. Thank you to all our donors!

FINANCIAL STATEMENTS

Income Statement

Revenues

Parish Activities	2021	2020
Parish Envelopes/Special Envelopes	\$415,970	\$400,748
Parish Loose Offertory	\$30,9670	\$31,800
Mass Stipends, Stole Fees	\$9,815	\$7,278
Special Projects/Needs	\$12,112	\$18,511
Net Fundraising Activities ¹	\$34,544	\$26,024
Unrestricted ²	\$55,889	\$53,075
Other Revenue ³	\$26,576	\$21,513
Religious Education	\$11,367	\$14,419
Restricted	\$27,286	\$14,997
School Activities		
Tuition	\$200,898	\$164,407
SMASH	\$10,521	\$11,780
School Choice / Special Needs Scholarship	\$119,066	\$101,883
Fees	\$1,850	\$1,750
Fundraisers, SCRIP, & Lumen Christi	\$4,915	\$5,676
Refunding Programs & Outside Parishes	\$6,379	\$4,726
Unrestricted	\$5,233	\$5,035
Restricted Grants & Donations	\$7,706	\$72,904
Other Revenue ⁴	\$56,422	\$41,748
Home & School Donations	\$25,991	\$29,901
Total Revenues	\$1,063,845	\$1,028,175

Expenses

Parish Activities	2021	2020
All Clergy Wages & Benefits, Deacon, LEO	\$60,844	\$84,560
Other Wages, Benefits, Taxes	\$40,280	\$39,850
Insurances	\$7,572	\$9,472
Liturgical Supplies ⁵	\$16,261	\$12,709
Admin Supplies & Services ⁶	\$18,532	\$18,271
Buildings & Grounds ⁷	\$9,950	\$16,208
Diocesan Assessments	\$23,964	\$23,402
Religious Education Expenses	\$7,167	\$12,715
School Activities		
Wages, Benefits, Taxes	\$624,043	\$620,753
Insurances	\$21,552	\$17,993
Professional Services ⁸	\$25,406	\$23,579
Teaching Supplies, Activities, and Services ⁹	\$28,819	\$24,982
Buildings & Grounds	\$35,046	\$36,096
Office Supplies, Communications, Staff PD	\$12,498	\$11,172
Bad Debt, Depreciation, Interest	\$9,105	\$1,588
Total Expenses	\$941,041	\$953,349
Net Income	\$122,804	\$75,826

Footnotes to Income Statement:

¹COF Breakfast, Christian Mothers Fall Dinner, SCRIP

²Memorials, Stock Donations, In-Kind Work, Other

³Votives, Hall Rent, Priest Wages from Holy Trinity, Interest, Flower Donations

⁴Hall Rent, Interest, Investments, Principal Wages from Holy Trinity, Cook's Wages from Kitchen, HUG

⁵Wine/Hosts, Missalettes, Candles, and Décor

⁶Printing, Postage, Phone/Internet/Website, Bookkeeping

⁷Insurance, Utilities, Snow Removal, Supplies, Building Improvements

⁸Accounting, Audit, background checks, recruitment of employees

⁹Textbooks, Computers, Transportation, Other

Cemetery Improvements and Perpetual Care Audit

As a matter of state law and diocesan policy, 25% of every grave sale is added to an investment fund that is kept in perpetuity. The gains from the investments are available for cemetery upkeep and improvements. When I arrived at the parish, it was unclear how much of the investment fund was principal and how much was gained in interest. The fund started in the late 1950's. We went back through records and recalculated the entire investment mix and came to a clear breakdown. Our cemeteries are financially sound. A breakdown of the findings is included on the cemetery report. As of 9/30/2021, the balance sheet was rectified to accurately reflect the lawfully calculated principal and interest for each cemetery. The year-end balance sheet in this report will still show a discrepancy, but next year it will be accurate. Thank you to those who tirelessly care for our cemeteries!

We are also adding a columbarium to our St. Mary Cemetery so that cremated remains may be interred with proper Catholic dignity rather than scattered or retained in the home. Our belief is that cremated remains are still treated like the body. They should be interred in the ground or in the columbarium in order to reflect our beliefs about the resurrection of the Body *and* provide a place for the family to visit and pray for the dead. Cremation itself is not contrary to Catholic teaching, but we must be careful with the remains.

Biblical-Based Tithing

As you can see, our average family gift went down this year slightly. It remains our goal to challenge each individual or household to give 5% of their income as gift in-faith. Another 5% is expected to be shared with other charities which may include the Bishop's Appeal. The minimum gift (formally known as church dues) has not been raised in over two years. So as of January 1, 2022, we ask at least \$650 per person, or \$1,300 per family per year.

BALANCE SHEET 6/30/21

Assets

Current Assets

	6/30/2021	6/30/2020
Parish Checking, Savings	\$253,612	\$186,820
School Related Accounts (SCRIP, HUG, Lunch)	\$24,488	\$17,189
School Investment Account	\$0.00	\$23,681
Home & School Accounts	\$52,329	\$36,024
Cemetery Checking	\$24,806	\$22,392
Scrip Inventory	\$8,587	\$9,624
Prepaid Expenses	\$814	\$3,482
Accounts Receivable	\$555	

Fixed Assets

Land & Improvements - Parish	\$75,312	\$75,312
Land & Improvements - Cemetery	\$25,871	\$25,871
Building & Improvements - Parish	\$119,828	\$108,815
Building & Improvements - School	\$43,133	\$123,899
Furniture & Equipment - Parish	\$66,372	\$56,697
Furniture & Equipment - School	\$82,305	\$124,915
Accumulated Depreciation	(\$24,191)	

Other Assets

Perpetual Care Funds - Cemetery	\$87,007	\$74,389
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Total Assets	\$840,829	\$889,116
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Liabilities & Equity

Current Liabilities

	6/30/2021	6/30/2020
Accounts Payable	(\$10,316)	\$3,841
Accrued Salaries, Taxes	\$49,106	\$61,176
Deferred Revenue & Restricted Contributions	\$52,368	\$36,995
Perpetual Care - Cemetery	\$74,789	\$5,608
Long-Term Liabilities	\$14,683	

Equity

Retained Earnings	\$524,795	\$666,791
Net Income, General Fund Balance	\$135,406	\$114,705

Total Liabilities & Equity	\$840,829	\$889,116
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* Some of our uncategorized assets were previously defaulted to retained earnings to make the balance sheet balance (perpetual care for example). As we improved the specificity of our balance sheet, and due to the depreciation of assets, retained earnings went down.

Lord Jesus Christ, son of the living God, have mercy on me a sinner!

ANNUAL REPORT 2020-2021

COMBINED ENTITIES: ST. MARY CEMETERY, LUXEMBURG SACRED HEART CEMETERY, SCARBORO ST. AMAND CEMETERY, WALHAIN

Check Book Balance on 7/1/20: \$22,392.21

INCOME

Sales of Graves: \$11,550.00

Sales of Columbarium Spaces \$6,400.00

Receivables Collected \$800.00

Donations \$50.00

Land Rent \$150.00

Interest \$14.75

Total Income: \$18,964.75

EXPENSES

Perpetual Care Payments \$4,487.50

Columbarium Project \$5,500.00

Waterline Project \$4,174.00

Veteran's Memorial Light \$345.18

Lawn Care \$1,821.63

Dirt/Materials/Gas \$222.37

Total Expenses: \$16,550.68

Checkbook Balance on 6/30/21 \$25,077.91

Net Gain/Loss	+\$1,403.74
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PERPETUAL CARE INFORMATION

Raymond James Balance 6/30/21: \$87,007.27 (Net Change +\$12,618.64)

St. Mary Principal (Untouchable): \$32,020.75

St. Mary Interest (Available): \$45,057.14

Walhain Principal (Untouchable): \$3,125.00

Walhain Interest (Available): \$4,397.26

Sacred Heart Principal (Untouchable): \$1,000.00

Sacred Heart Interest (Available): \$1,407.12

SCRIP Report 2020-2021

Starting Bank Balance 7/1/2020	7481.14
Ending Bank Balance 6/30/2021	9473.24

Total Scrip Sales	\$199,705.17
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When anyone purchases Scrip Cards, they have the ability to direct how the money generated from the rebates is distributed.

They can reduce their expenses for school/CCD or provide money for the school or a family with a financial need.

One half of all proceeds benefit the Parish.

Funds generated for the school general fund	1169.09
Tuition Assist for family's that need help	281.87
CCD Tuition reduction	290.23
School tuition reduction	2811.99
Funds generated for the Parish	5161.13
Total	9714.31
Average rebate percentage.	4.86%

St. Mary's
Holy Name Society
Financial Report

July 1, 2020 through October 20, 2021

Beginning balance in checkbook (7-01-20)	-	\$ 1,817.49
Mass Stipend	Check # 729	- (\$ 40.00)
Dave Barrett	Vernon Martin	
Marvin Rollin	Don Schimmels	
St. Mary's School donation	Check # 730	- (\$ 200.00)
Mass Stipend	Check # 731	- (\$ 10.00)
Tom Rueckl		
Dues Collected	-	\$ 274.00
Interest earned	-	\$.91
		<hr/>
		<u>\$ 1,842.40</u>
Ending balance in checkbook	-	\$ 1,842.40

Current Membership

Paid to date and forward	- 62
In arrears	- 28

ST. Mary's Hot Lunch Report
July 1, 2020 – June 30, 2021

Beginning Balance 7/1/2020	\$966.69
RECEIPTS:	
Lunch Sales	4,184.38
Government Aid – Federal	40,559.74
State Aid	484.04
Ala Carte, 4K, Kindergarten Milk	1,851.85
Adult Lunches	826.20
Other, Christian Mother Supplies, Interest, donations, PPP	4,072.38
School Choice Payments	<u>119,065.50</u>
Total Receipts:	\$171,044.09
EXPENSES:	
Wages	29,925.92
Food	12,964.54
Purchased Services	1,485.37
Equipment	0
Supplies	1,842.17
Other – Lunch Refunds	1,415.70
Christian Mother Supplies	
School Choice Payments	<u>119,065.50</u>
Total Expenses:	\$166,699.20
Checkbook Balance 6/30/2021	<u>\$5,311.58</u>

St. Mary School: Home & School Annual Report Summary 2020-2021

- Beginning Balance (7/1/2020): \$36,024.34; Ending Balance (6/30/2021): \$52,328.87
 - Difference of +\$16,304.53

- Notes of Interest:
 - In August 2020, Home & School donated \$6,947.31 to fund additional playground equipment for the school.
 - Home & School donated a new Ipad for the Student Council Organization along with Amazon Kindles for all Kindergarten and 1st Grade students.
 - A \$10,000 advance payment was made to St. Mary School in June 2021 to reflect future Spring Fling proceeds
 - Despite the annual Spring Fling Fundraiser being postponed once again due to Covid-19 to the following fiscal year; the balances do reflect donations that were made on behalf of the Spring Fling

- Income Summary:

Income/Fundraisers	Total Profit
Donations	\$492.00
Amazon SMILE	\$321.05
Fundraiser Buyout (8 families)	\$1,600.00
Papa Murphy's Cards	\$820.00
Uncle Mike's Bakery	\$2,998.00
Simonar's Pizza	\$739.00
Winter Salt Sale	\$280.00
Catholic Schools Week Bake Sale	\$724.00
Cake Walk	\$753.97
Family Pics – Doodlebean Photography	\$600.00
Fruit Sale	\$2,022.90
Beernstein's Candy (Easter Sale)	\$2,217.50
Spring Fling/Auction (Fall 2020)	\$25,854.98
Lawnmower Fundraiser (Summer 2021)	\$4,340.00
Red Barn Ice Cream	\$361.75
Interest (Savings & Checking)	\$14.68
GRAND TOTAL	\$44,139.83

- Expense Summary:

General Expenses:	Total Expenses:
Bank Fees	\$270.84
Field Trips	\$1,093.79
Non-Budgeted Expenses	\$3,215.12
Playground Expenses	\$6,947.31
School Events	\$2,846.48
Spring Fling	\$5,509.06
St. Marys School - Spring Fling Advance Pmt	\$10,000.00
Staff Discretionary Funds	\$1,452.68
Student Council	\$192.45
Student Recognition	\$533.01
Teacher Appreciation	\$261.11
Teacher Retreat	\$41.08
Grand Total	\$32,362.93

CHRISTIAN MOTHERS - WOMEN'S SOCIETY REPORT

Fiscal Year 2020-2021

Beginning Balance in Checking Account

7/1/2020 \$ 7,792.07

membership dues	\$	965.00
bake sale	\$	2,269.00
Mother/Daughter breakfast	\$	191.00
fall dinner & raffles	\$	32,689.13
memorial donations	\$	1,450.00
coffee & donuts	\$	62.00
interest earned	\$	9.37
total deposits		\$ 37,635.50
renewal raffle license	\$	25.00
diocesan dues-christian mothers	\$	64.50
coffee & donuts after mass	\$	92.18
pizza party with 7th grade CD class	\$	21.50
fall dinner & raffles	\$	5,172.10
mass stipends	\$	100.00
office supplies	\$	14.76
christmas gifts for priests & deacon	\$	175.00
gifts for seminarians	\$	250.00
scholarships	\$	1,200.00
donation to parish	\$	26,540.00
Mother/daughter breakfast	\$	115.39
donation to Fr. Suess school fund	\$	100.00
correction deposit	\$	10.00
smaller Blessed Mary statue	\$	327.52
reception Matt Colle-becoming deacon	\$	80.87
May crowning flowers	\$	28.00
totals expenses		\$ 34,316.82

Ending Balance in Checking Account

6/30/2021 \$ 11,110.75

BANK OF LUXEMBURG-ENDING BALANCE 6-30-21		\$ 11,185.75
outstanding checks as of 6-30-21		
#3067 St. Mary Parish - mass stipend Betty Ledvina	\$	10.00
#3099 st. Mary Parish - mass stipend Marie Gillis	\$	10.00
#3100 st. Mary Parish - mass stipend Phyllis Benz	\$	10.00
#3105 st. Mary Parish - mass stipend Elaine Estel	\$	10.00
#3106 st. Mary Parish - mass stipend Lucille Barbiaux	\$	10.00
#3107 Dept of Admin-Gaming renewal raffle license	\$	25.00
total outstanding		\$ 75.00
BANK RECONCILIATION BALANCE 6-30-21		<u>\$ 11,110.75</u>