



St. Mary School  
1406 Main Street  
Luxemburg, WI 54217  
Rev. Daniel J. Schuster, Pastor  
Roxie Zellner - Principal  
Jennifer Delebreaux - Administrative Assistant

**Thank you for considering St. Mary School in Luxemburg!** We are passionate about living our mission and providing quality Catholic education for local families. We look forward to partnering with you in the education and faith formation of your child or children. **The total cost to educate each student is around \$10,200.** Through the hard work of our parishioners and support groups such as the St. Mary Home & School organization, we are able to provide each student with a quality education at an affordable rate much lower than cost! Please take the time to read the following points:

**To register for the upcoming 2024-2025 School Year:**

- Complete and return:
  - One registration form for all students in the family
  - Financial Responsibility Form
  - Luxemburg Casco Bussing form
  - New Families Only: Family Information Form and Pre-Enrollment Questionnaire
  - Submit the \$50 per child non-refundable registration fee (**3K & 4K ONLY**).

**Application Period:**

- The application period for current school families will open on January 8, 2024. New families who belong to St. Mary Parish can apply as of January 11, 2024. All other families may apply starting on January 15, 2024.

**Financial Responsibility:**

- The Wisconsin Parental Choice Program (WPCP) is available through the Department of Public Instruction which provides full tuition for grades 4K-6 for eligible families. You might be eligible and not even know it! The application window is open from February 5– April 30, 2024. This is a great opportunity for current students entering 4K, 5K, or 1st grade, or for any public school transfer students entering grades 4K-6.
- **St. Mary School has a robust tuition assistance fund and no family should rule out Catholic education based on financial reasons.** You can request assistance using the form provided and contacting the school office to make arrangements starting January 31st. Please indicate your interest in assistance on your registration form as well. **Check out our robust grants for multi-child families and for longevity!**

If you have any questions about registration please feel free to reach out to the school principal at 920.845.2224 or [smsprincipal@stmarysluxemburg.org](mailto:smsprincipal@stmarysluxemburg.org).

Peace and Blessings,

Rev. Daniel J. Schuster  
St. Mary Parish Pastor

Roxie Zellner  
St. Mary School Principal

## 2024 - 2025 Tuition Information

### Financial Responsibility

St. Mary School in Luxemburg recognizes the individual who registered the student and signed the Financial Responsibility Form as the financially responsible party unless another individual assumes financial responsibility for the student via written notice. One individual or one married couple must be identified as the responsible party for each student regardless of other legal arrangements.

### Registration Fee

The registration fee for 3K and 4K is \$50 per student. We will be waiving the registration fee for all students kindergarten through grade 6. The registration fee is non-refundable.

### Tuition Payment Information

There are three payment options for the school year:

1. Pay in full by July 15
2. Pay in eight installments  
September - April, due on the 15th of each month.

### Tuition Grant Available for Early Payment

If tuition for the 2023-24 school year is paid in full by July 15, 2024, the family is eligible to receive the Early Payment Grant (a 5% credit).

### Multi-child Grant per Child

SMS child #2 - \$500 credit,  
SMS child #3 - \$750 credit,  
SMS child #4 - Oldest Child Free

### Longevity Grant

A child entering their 5th consecutive year or more at St. Mary School receives \$250!  
*Families receiving multi-child credit(s) are not eligible.*

Grade(s)	Regular Tuition Price	With Early Payment Grant	Monthly payments in eight installments
3K Full Time	\$4,552	\$4,324.40	\$569
3K Part Time	Part Time availability will not be offered until after June 1, if space is available. Families may register and be placed on a waitlist at any time		
4K Full Time	\$4,552	\$4,324.40	\$569
4K Part Time	Check with Mrs. Zellner at 920.845.2224 or smsprincipal@stmarysluxemburg.org		
Kindergarten-Grade 6	\$2,672	\$2,538.40	\$334
Before School 7:00AM - 7:30AM	\$5.00 per day for SMS students 2 week notice required by request only		
SMASH 3:00 PM - 5:30PM	\$10 per day for SMS students \$14 per day for non-SMS students		
SCRIP	All families are encouraged to participate in our online SCRIP program. 50% of all profits may be applied directly towards your family's tuition invoice in the form of a credit. Credits are applied monthly.		
Fundraisers	Our Home & School Organization offers fundraising opportunities to support the school and keep tuition affordable. All families are encouraged to take part in fundraisers OR make a \$200 opt-out payment to Home & School		

St. Mary Catholic School offers an online service for the collection of tuition and other fees related to the academic school year including but not limited to fees relating to field trips, sports, special events, aftercare services, and fundraising obligations. The link is on our website. Other student fees such as band and athletics are not included. These programs run in cooperation with the Luxemburg-Casco School District and those fees will be collected through their organizations.



# Catholic Education Within Reach

If you would like your child to experience an education at Mary School in Luxemburg, and finances are a concern, please know that we will do everything possible to assist you.

We are committed to making Catholic education available and affordable to all. Below you will find some options.

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| SCRIP                                    | All families are able to save on tuition with the purchase of gift cards through our SCRIP program. Families, extended family, and friends can earn SCRIP credit at any time for students of their choice.   |
| St. Mary School Tuition Assistance       | Applications for tuition assistance for the 2024-2025 school year will be accepted beginning January 31, 2024. You can apply using the form provided or by using the link on our website <a href="https://www.stmarysluxemburg.org/">https://www.stmarysluxemburg.org/</a> , on the left-hand side under "Quick Links," by clicking on "School Registration." <b>Current St. Mary families, March 10, 2024, is the priority deadline for you to apply for need-based assistance.</b> New families may apply at any time. If you need assistance after this deadline please contact the school principal.   |
| Wisconsin Parental Choice Program (WPCP) | Families whose income places them at or below 220% of the Federal Poverty Guideline may consider applying for a voucher through the Wisconsin Parental Choice Program (WPCP) via the Department of Public Instruction (DPI). Vouchers are awarded on a lottery basis and cover the cost of the base tuition and registration fee. More information on eligibility, and program details please see <a href="https://dpi.wi.gov/sms/choice-programs/student-applications">https://dpi.wi.gov/sms/choice-programs/student-applications</a> . The 2024 - 2025 WPCP application window runs from February 5 to April 30, 2024. If selected, vouchers can be renewed to follow your child through sixth grade. St. Mary School in Luxemburg is available to assist with this process and requires proof of residency from all applicants. For assistance with this process contact Mrs. Zellner, St. Mary School Principal, at 920.845.2224 or by email <a href="mailto:smsprincipal@stmarysluxemburg.org">smsprincipal@stmarysluxemburg.org</a> . |
| Tax Deduction                            | Wisconsin allows a state income tax deduction for elementary school tuition expenses. Parents with dependent children in a private school will be able to receive a tax deduction for tuition. Between January 1, and December 31, any tuition paid for a private education may be claimed on your tax return the next filing year. Up to \$4,000 for each dependent child in kindergarten through grade 6. Please consult your tax advisor for more info.   |
| Parish                                   | Active parishioners of Catholic parishes should consult their pastors to determine if additional opportunities are available.  |

For more information go to <https://www.stmarysluxemburg.org>, on the left-hand side under "Quick Links," by clicking on "Registration Information," or by contacting St. Mary School Principal Mrs. Zellner at 920.845.2224 or [smsprincipal@stmarysluxemburg.org](mailto:smsprincipal@stmarysluxemburg.org)



St. Mary Catholic School does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and other school programs.



## St. Mary School Luxemburg 3K - Grade 6 Registration Form

Please check:  New to St. Mary School  Current SMS Family

<b>Student Name</b> _____ Last First MI	<b>Date of Birth</b> ____/____/____
<b>Gender</b> (Circle) Male Female	<b>Grade in 2024-2025:</b> _____
<b>Ethnicity</b> (For statistical Purposes Only) Is this student a Latino/Hispanic ethnicity? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Race</b> ____ (W) White ____ (B) Black or African-American ____ (A) Asian ____ (I) American Indian or Alaska Native ____ (P) Native Hawaiian/Other Pacific Islander	

  

<b>Student Name</b> _____ Last First MI	<b>Date of Birth</b> ____/____/____
<b>Gender</b> (Circle) Male Female	<b>Grade in 2024-2025:</b> _____
<b>Ethnicity</b> (For statistical Purposes Only) Is this student a Latino/Hispanic ethnicity? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Race</b> ____ (W) White ____ (B) Black or African-American ____ (A) Asian ____ (I) American Indian or Alaska Native ____ (P) Native Hawaiian/Other Pacific Islander	

  

<b>Student Name</b> _____ Last First MI	<b>Date of Birth</b> ____/____/____
<b>Gender</b> (Circle) Male Female	<b>Grade in 2024-2025:</b> _____
<b>Ethnicity</b> (For statistical Purposes Only) Is this student a Latino/Hispanic ethnicity? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Race</b> ____ (W) White ____ (B) Black or African-American ____ (A) Asian ____ (I) American Indian or Alaska Native ____ (P) Native Hawaiian/Other Pacific Islander	

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**School District** \_\_\_\_\_

**School Last Attended** \_\_\_\_\_

**Religion** \_\_\_\_\_

**Parish** \_\_\_\_\_

**Family Folders:** School information is sent home on Thursdays. How would you like to receive your information?  Digitally through email OR  on paper

**I am interested in:**  Before School Care from 7:00 - 7:30 AM on school days

SMASH 3:00-5:30 PM on school days (if inclement weather cancels after school activities or an early release day for weather or half day, SMASH will not be held.)

As a parent/guardian, I understand that the acceptance of this student is contingent upon receipt of all registration materials being accurately completed, payment of the application fee, and approval of registration by administration. I believe, to the best of my knowledge, that all data and information submitted in this application is truthful and accurate and that no material fact has been omitted.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**3K & 4K APPLICATION FEE; \$50 per child (non-refundable). Check to be payable to St. Mary School.**





# St. Mary School

## Luxemburg-Casco Busing

**\*3K Students are not able to ride the bus**

**Student Name** \_\_\_\_\_ **Gender (M/F)** **Grade** \_\_\_\_\_  
Last First Middle Initial

**Student Name** \_\_\_\_\_ **Gender (M/F)** **Grade** \_\_\_\_\_  
Last First Middle Initial

**Student Name** \_\_\_\_\_ **Gender (M/F)** **Grade** \_\_\_\_\_  
Last First Middle Initial

**Parent/Guardian** \_\_\_\_\_  
Last First

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Phone** \_\_\_\_\_  
Home Cell Work

State the location of your residence below so bus routes can be planned. If your child will be going to a sitter, please state the sitter's name and location.

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\_\_\_\_\_ No Busing Needed - Please check if you will not be utilizing bussing at any point this year.  
Please fill out the top portion so the LC School District has information about our students for future planning.  
Thank You



# St. Mary School Luxemburg

## New Student Application

### Family Information

Only new families or families whose information has changed need to complete this page.

Student Name(s) \_\_\_\_\_

	Mother	Father
	Circle: Primary OR Secondary Contact	Circle: Primary OR Secondary Contact
<b>Name</b>	_____	_____
<b>Address*</b>	_____	_____
	*Complete ONLY if different from student's	*Complete ONLY if different from student's
<b>Home Phone*</b>	_____	_____
	*Complete ONLY if different from student's	*Complete ONLY if different from student's
<b>Religion</b>	_____	_____
<b>Parish</b>	_____	_____
<b>Employer</b>	_____	_____
<b>Position</b>	_____	_____
<b>Work Phone</b>	_____	_____
<b>Cell Phone</b>	_____	_____
<b>Primary E-mail</b>	_____	_____
<b>Alumnus of SMS</b>	Yes    No	Yes    No
Parents Marital Status (circle)	Married    Single*	Divorced*    Seperated*    Widowed
Students live with (circle)	Mother & Father    Mother	Father    Joint Custody    Other _____
Parent Deceased	Father _____    Mother _____	
Stepmother Name	_____	Stepfather Name _____

**All reports and non-financial communications will be sent to both parents unless a court orders an exception. \*Please list any court-ordered guardian alerts. Documentation is needed for the student file. Please attach.**



**St. Mary School  
Pre-Enrollment Questionnaire  
New Families only**

Dear Parents,

In order to better serve your child and to help make plans for his/her education within St. Mary School, we are requesting that you complete the questions below. If you have any questions feel free to call St. Mary School principal at 920.845.2224 or smsprincipal@stmarysluxemburg.org.

**Parent/Guardian Directions:** Please check "yes" or "no" for each statement as it pertains to your child. Please explain all YES answers in the space provided or include an additional sheet of paper.

Student Name: \_\_\_\_\_ Current grade: \_\_\_\_\_

Current School: \_\_\_\_\_ City: \_\_\_\_\_

Please check...	Yes	No
Has your child been offered ELL (English Language Learner) testing to determine their level of English language proficiency?		
Has your child in the past or recently received a pull out or classroom support for ELL?		
Has your child been evaluated for learning concerns?		
Is your child receiving services from an IEP (Individual Education Plan), ISP (Individualized Service Plan), 405 plan or building plan?		
Have you refused or not accepted services from an IEP or ISP?		
Is your child receiving any additional assistance from learning aids or devices?		
Did your child ever qualify or receive speech services?		
Has your child been part of a TAG (Talented and Gifted) program?		
Is your student currently enrolled in any accelerated classes?		
Has your child been suspended or expelled from school?		
Has your child had extended absences in the past or attendance issues?		

**Please explain any YES answers:**

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I grant permission for the staff of St. Mary School to communicate with the personnel of the school concerning my child (named above) for the purpose of educational planning. This agreement will expire 12 months from the date of signature.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (Printed) \_\_\_\_\_ Telephone Number: \_\_\_\_\_